

OFFICER DECISION NOTICE



Reading
Borough Council
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This notice is to be used for the following types of officer decisions. (Select one option).

A. Decisions taken by officers under a specific express delegation from Council or a Committee.

B. Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

1. Title of decision:	Trest UK Contract
2. Date of the decision:	01 January 2023
3. The decision maker:	Assistant Director for Environmental and Consumer Services

4. Decision details:

Penalty charge on Trest UK by the Council for the delay completion date of work of body conversion to RBC owned Food Waste vehicle.

5. Reasons for the decision:

Extend period to complete the first of three conversions

6. Alternative options considered (if any) and rejected:

N/A

7. List of open Background Papers:

Contract for service of Food Waste body swap out.

8. List of confidential or exempt Background Papers:

N/A

9. Any other matters taken into consideration:

<input type="checkbox"/> Legitimate expectation of consultation	<input checked="" type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input type="checkbox"/> Environmental or Climate Change
<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications

<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

Details of the matters taken into account:

Expedient work completion

10. Legal considerations

As per signed contract

11. Financial considerations

As per signed contract

12. Internal consultations

Consultation with RBC Legal

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

13. The name of the Committee:

Click or tap to enter a date.

15. Minute number:

16. The delegation given by the Committee:

17. The name of any member of the committee who declared a conflict of interest in relation to the decision:

18. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.